

Wolfeboro Public Library Board of Trustees
Monday, July 13, 2026
Bradley Room
Agenda

Members Present: Doug Smith (chair), Linda Wilberton (vice-chair), Nancy Bell (secretary), Sharon Marigliano (treasurer), Steve Farley, Sandra Whittier and Diane Bolduc,
2 alternates, Alison Rutley, Library Director
Absent: Linda Murray Select Board liaison

The meeting was called to order at 3:30pm by Chair Smith.

Approval of June Board of Trustees minutes were reviewed. Two typos were identified, and a motion was made by Steve Farley, seconded by Doug Smith to accept the minutes with corrections. All voted in favor.

Treasurer's Report

Assets increased by 10%, Liabilities no change.

The Stedman trust increased by 60%

Budget vs. Actuals about where they should be at this time of year at approximately 50%.

Librarian's Report

HOOPLA.	JUNE 2025.	654.	Up 22%
	JUNE 2026.		800
PROGRAMS : Adult			
Number of programs.	JUNE 2025.	34.	Up 24%
	JUNE 2026.		42
Attendance.	JUNE 2025.	324.	Up 69%
	JUNE 2026.		546
PROGRAMS: Children.	JUNE 2025.	3.	Up 333%
	JUNE 2026.		13
Attendance.	JUNE 2025.	166.	Up 272%
	JUNE 2026.		618
OVERDRIVE			
Audio Books.	JUNE 2025.	759.	Up 10%
	JUNE 2026.		834
Magazines.	JUNE 2025.	310.	Up 7%
	JUNE 2026.		331
MANGO Languages.	JUNE 2025.	10.	Up 40%
	JUNE 2026.		14
NEW Patron Cards.	JUNE 2025.	30.	Up 53%
	JUNE 2026.		46
Museum Passes.	JUNE 2025.	19.	Up 74%
	JUNE 2026.		33%
Patron Count.	JUNE 2025.	5,974.	Up 4%

JUNE 2026.

6,238

Trustee Alternates

We have a spot in the Select Board agenda on Wednesday, July 15 to appoint the 2 Alternates that will be voted in later in this meeting. Appointees should attend the Select Board meeting if possible.

Town Manager Interviewing

The Select Board has accepted the Director's application to join the Committee to interview the candidates for Town Manager of Wolfeboro. I will be holding July 22-23 open for interviews.

Public WiFi

To secure the library's public network, Block 5 will be implementing a password for all patrons to use. Currently, the network is open, which may pose security and usage concerns, including potential misuse and strain on bandwidth. This approach balances accessibility with responsible use. A password will be set by end of business today. We will post the password throughout the library and on our doors. We will also publicize the change in our newsletter and website. The password will be set to "readmorebooks".

Ossipee Request

The Director and Trustees of the Ossipee Public Library will be touring our Library on September 10th, to continue to secure ideas on how to better utilize their library space. Let me know if anyone is interested in joining me.

Public Hearings

In accordance with RSA 202-A:4-C, III for unanticipated money in the amount of \$5,000 or more. The hearings are as follows:

1. To consider a grant in the amount of \$19,857.53 from the Wolfeboro Public Library Foundation to sponsor a community survey administered by the University of New Hampshire Survey Center;
2. To consider a grant from the Wolfeboro Public Library Foundation in the amount of \$5,000 to expand the large print collection for 2026;
3. To consider a grant from the Wolfeboro Public Library Foundation in the amount of \$5,080.83 for landscaping expenses.

On a motion by Sharon Marigliano, seconded by Steve Farley to accept the above grant money. All voted in favor.

New Business

Record Retention Requirements Policy

Credit and Debit Card Policy

Both policies were reviewed and on a motion by Steve Farley, seconded by Doug Smith, both policies were accepted as written. All voted in favor.

Old Business

Alternate trustees: on a motion by Doug Smith, seconded by Steve Farley the Board will continue with alternate trustees, Sandra Whittier and Diane Bolduc. All voted in favor.

Grants and donations

On a motion by Linda Wilberton, seconded by Steve Farley to accept \$14,532.11 in grants and donations. All voted in favor.

On a motion to enter non- public session by Doug Smith, seconded by Linda Wilberton Non-Public Session was begun at 4:18 pm, according to RSA 91-A:e, II (a) The dismissal, promotion, or compensation of any public employee, or the investigation of any charges against him or her, unless the employee affected (1) , and (2) requests that the meeting be open, in which case the request shall be granted.

Vote to enter Non-Public:

Doug Smith Yes. Sharon Marigliano. Yes

Steve Farley. Yes. Nancy Bell. Yes

Linda Wilberton . Yes

Others present: Sandra Whittier, Diane Bolduc

Non- Public entered to review Library Director annual evaluation

Discussion included some trustees concerned about areas about which they feel unfamiliar or lack of knowledge to comfortably choose a grade.

It was decided that the HR Committee will re- evaluate the evaluation form and have included a yearly report on staff evaluations.

Steve Farley left the meeting at 4:30 pm.

On a motion by Doug Smith, seconded by Linda Wilberton it was voted to seal the minutes.

Vote Doug Smith. Yes

Linda Wilberton. Yes

Nancy Bell. Yes

Sharon Marigliano. Yes

Steve Farley not present

All voted in favor

On a motion by Sharon Marigliano, seconded by Doug Smith, it was voted to leave Non-Public Session.

Doug Smith yes

Linda Wilberton yes

Nancy Bell. yes

Sharon Marigliano yes

Steve Farley. not present

All voted in favor to leave Non- Public at 4:58pm.

Upon a motion by Doug Smith, seconded by Linda Wilberton the meeting was adjourned at 5pm.

All voted in favor.

Respectfully Submitted,
Sandra Whittier