

The Library provides a public bulletin board for posting community activities and events, as well as public service notices of educational, cultural or community interest. Advertisements for private businesses and items for sale or employment opportunities will not be posted. The public bulletin board is in the main entryway of the library. Other display spaces, including our Circulation Desk, are limited to use by the library for promotion of library-related activities

Policies:

- Designated library staff approve all notices, posters and brochures;
- All items should be brought to the circulation desk for approval;
- Only designated staff post and remove notices;
- Once notices are removed, they are discarded;
- Notices shall not be posted more than one month prior to the posted event;
- Only events sponsored by a non-profit or government agency may be posted;
- Notices for ongoing events (food pantries, clothing drives) shall be posted for a maximum of 30 days;
- Notices left on tables, shelving or bulletin boards without authorization will be removed and discarded;
- Size and appearance of material are taken into consideration;
- When the board is full, library staff reserves the right to select notices for timeliness and widest appeal;
- The library does not assume responsibility for materials damaged or stolen;
- Acceptance of materials for display does not imply the library's endorsement of a group, organization, or event.

Approved Board of Trustees: 12/14/15; Revised: 5/12/25; Revised and Adopted: 5/11/26