

## **WOLFEBORO PUBLIC LIBRARY LANDSCAPING COMMITTEE**

### **Beaver Room**

**December 7, 2023**

In attendance were Linda Wilberton, John Sandeen, Kathy Barnard (arrived at 10:20 a.m.) Sabet Stroman (via Zoom), Joyce Davis, Alison Rutley, and Nancy Bell.

Linda Wilberton opened the meeting at 10:04 a.m.

John Sandeen made a motion to approve the minutes of the October 24, 2023, meeting. Linda Wilberton seconded the motion. All voted in favor.

### **Old Business**

#### **Approve final plant list for Phase 1 (Street Side of Building).**

Sabet raised concerns regarding the irrigation program. Joyce stated that bidders would be asked to include irrigation plans in their bid. The question of a preference to use drop vs spray irrigation should also be included in the bid. Sabet also asked if soil preparation would be addressed in the bid. Horsley Witten will need to be advised about the deer population on the library grounds. The planning of tree planting should also be revisited by Horsley Witten.

John Sandeen asked why the drawing presented by Horsley Witten still show the bump out. Alison stated that Plan B, which included the bump out change, has not been drawn up yet. The present drawing shows plan A which does not affect the library front and street garden. The suggestion was made for clarification for the Alternates shown on the drawings as presented by Horsley Witten prior to the bid process submission.

The Base Bid refers to the front of the library and street garden.

John Sandeen made a motion to approve the Base Bid as presented by Horsley Witten for the front of the library and street garden with the plant list as presented. The motion was seconded by Linda Wilberton. All voted in favor.

The Board of Trustees will be presented with this plan at their next scheduled meeting on Monday, December 11.

### **Other Old Business**

Alison will contact Horsley Witten with the points discussed at this meeting.

## **New Business**

### **Town Drainage Recommendations**

This item is still up in the air. We are working with the town to mitigate problems caused by the deviation from the original drainage plan during the initial construction phase.

### **Budgeting**

Implementation of Town budgeting will be affected by the issues facing the town at this time.

### **Other New Business**

A motion to adjourn was made by Kathy Barnard. The motion was seconded by Linda Wilberton. All voted in favor.

The meeting adjourned at 10:47 a.m.

Respectfully submitted,

Nancy Bell

Trustee Secretary

**Minutes are unapproved until voted on by the Landscaping Committee**