

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES
Policy and Procedures Committee
Bradley Room
Monday, November 10, 2025

Present – Sandra Whittier (chair), Linda Wilberton (arrived late), Sharon Marigliano, Nancy Bell,
Library Director: Alison Rutley, Business Manager, Lori Pankowski

The meeting was called to order by Sandra Whittier at 3:07 p.m.

Approval of the Minutes of September 16, 2025

Tabled until next meeting

Old Business

Technology Assistance Policy

A discussion was held on the updated policy. Questions regarding the availability to all patrons of the library resulted in a discussion. It was suggested that there be a rewording of the Eligibility details to include the statement that “There is a procedure for nonresidents to become patrons.”

Sharon Marigliano made a motion to accept the policy as amended. Linda Wilberton seconded the motion. All voted in favor.

Public Input (none).

Upcoming meetings/events

Regular Board of Trustees Meeting – Monday, December 8, 2025, at 3:30 p.m.

Human Resources Committee Meeting – Monday, December 22, 2025 – 3:30 pm.

Policy & Procedures Committee Meeting – TBD

Finance Committee Meeting –TBD

Facilities – TBD

Landscaping - TBD

Adjourn

Sharon Marigliano made a motion to adjourn. Sandy Whittier seconded the motion. All voted in favor. The meeting was adjourned at 3:26 p.m.

Respectfully submitted,

Nancy Bell

Policy and Procedures Committee Secretary

Note: Minutes are UNAPPROVED until voted on by the Policy and Procedures Committee