

# **WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES**

**Bradley Room**

**Monday, June 9, 2025**

Present - Trustees: Doug Smith (Chair), Linda Wilberton (Vice Chair), Sharon Marigliano, (Treasurer) Nancy Bell (Secretary), Steve Farley, Alternate Trustees: Sandra Whittier, Diane Bolduc, Assistant Library Director: Joyce Davis, Youth Services Librarian: Jennifer MacLeod, Representative to Board of Selectmen – Linda Murray. Library Director: Alison Rutley (absent)  
The meeting was called to order by Doug Smith at 3:36 p.m.

## **Non-Public Session – not necessary**

### **Approval of the Minutes of May 12, 2025**

Corrections made on page 2, Paragraph 4, Information was presented to the “Trustees”, under Old Business, paragraph 3, Mission “Statement”, and under New Business, line 3 - “Mitchell” Municipal Group. The motion was made to accept the minutes as corrected by Steve Farley and seconded by Doug Smith. All voted in favor.

### **Treasurer’s Report**

Sharon reported that Investment Policy information has been sent to Paul Provost at NH Trust to review. A review of the Assets and Liability report indicates that there has been an increase of about \$300. The Budget vs. Actuals report shows we are on track for the year.

### **Librarian’s Report**

Hoopla is up 50% over May 2024.  
Museum Passes are up 100%  
Patron Count – up 14%  
OverDrive Audiobooks – up 5%  
OverDrive Magazines are up 78%  
OverDrive eBooks Up 10%

A discussion of Library Museum Passes was held.

### **Solar**

Mains Electric has completed the install of the 250 solar panels. The snowguards have been ordered and will be installed as soon as they are received. Mains is working with the Wolfeboro Municipal Electric Department to coordinate a date to tie in the system. We will be providing additional information as soon as a date has been confirmed.

A display screen that will provide solar production data to our patrons and information on the environmental impact of having our array has been installed in the library entryway. Once the system goes live, the display will scroll through several different screens providing this data.

## **Landscaping**

Goose Corner has applied for a Dig Safe visit. We expect their evaluation soon and hope that the landscaping work can begin the week of June 16<sup>th</sup>. There was a delay with the project due to the solar install, but we will be moving forward quickly. The Foundation will also be installing two signs posted near the project indicating that the landscaping work is privately funded.

Sabet Stroman through a grant made by the Gorrell Foundation has employed Overall Garden Services to assist her with creating a more attractive island in the library parking lot. Sabet will also be updating our flower boxes to further beautify the library's outdoor space. We thank Sabet and the Gorrell Foundation for their generous support.

## **ALA Grant**

The handicap bathroom door has been installed. The installation was provided by the accessibility grant that we received from the American Library Association.

Alison reminds us that Atrium Staff Training will take on June 17. The Library will open at 1:00 p.m.

The Library will also be closed on June 19<sup>th</sup> to celebrate Juneteenth which is a federal holiday commemorating the end of slavery in the United States.

## **Old Business**

Nancy asked for clarification as to the date of the next Finance Committee meeting. She was informed it will be on June 16 at 1:00 p.m.

## **New Business**

### **Alternate Trustees – July Appointments**

A copy of the display ad to be run in the June 12 issue was presented to the trustees. Alternates were reminded that they need to submit their letter of interest to Doug Smith no later than July 7.

### **Youth Services – Summer Reading Program/Children's Room – Jennifer MacLeod**

Jennifer presented the Trustees with a Flyer that has been created for an overview of the Summer Reading Program to be held at the Library during the summer months. The reading program will involve tracking reading to earn a free book and raffle ticket for some fantastic prize drawings. Different levels of participation include Family Readers for kids reading with help or being read to, Independent Readers for kids up through Grade 6, and Teens for grades 7 through 12. Prizes have been donated for venues and community members and will be drawn throughout the program. Additional events will be held including Art, Scavenger Hunt, Crafts, Storytellers, a space adventure and Teen Pizza. Also, Ongoing Story Hour at the Library. More information is available at the Wolfeboro Public Library web site or directly from Jennifer MacLeod [youthservices@wolfeboropl.org](mailto:youthservices@wolfeboropl.org). 603-569-2428.

Jennifer also invited the Trustees to tour the Children's area after the meeting to see what is going on!

**Solar – Renewal Energy Certificates.**

Discussion and review of the renewal energy certificates took place. Steve Farley made a motion to accept the Renewal Energy Certificates policy as presented to the Board of Trustees by Nancy Hirshberg at the April meeting. Fund usage will be decided at a later date. The motion was seconded by Sharon Marigliano. All voted in favor.

**Mitchell Municipal Group – Laura Spector Morgan**

Laura has agreed to represent the Wolfeboro Public Library at the same rate as agreed upon with the former agreement with Naomi Butterfield.

**Other New Business (none)**

**Grants and Donations**

Steve Farley made a motion to Accept a grant of \$10,000 from the American Library Association and \$385.18 from miscellaneous donations for a total amount of \$10,385.18. Doug Smith seconded the motion. All voted in favor.

**Public Input – not needed**

**Upcoming Meeting/Events**

**Board of Trustees Meeting – Monday, July 14 at 3:30 p.m.**

**Finance Committee – Monday, June 17 at 1:00 p.m.**

**Human Resources Committee – Monday, June 23 at 3:30 p.m.**

**Policy and Procedures Committee - Tuesday, July 15 at 11:00 a.m.**

Linda Wilberton made a motion to adjourn the meeting. The motion was seconded by Steve Farley. All voted in favor and the meeting adjourned at 4:15 p.m.

Respectfully submitted,  
Nancy Bell, Trustee Secretary

**Note: Minutes are UNAPPROVED until voted on by the Board of Trustees**