

WOLFEBORO PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
BEAVER ROOM
MARCH 16, 2026

Members present: Doug Smith (chair), Linda Wilburton (vice-chair), Nancy Bell (secretary), Sharon Marigliano (treasurer), Steve Farley, alternate trustees Diane Bolduc, Sandra Whittier, Linda Murray (B of S), Alison Rutley, Library Director.

Call to order at 3:34 pm by Chair Smith.

Non-Public Session not necessary.

Approval of minutes of February 9, 2026, motions to accept by S. Farley, seconded by L. Wilburton. All voted in favor.

Treasure's Report

Sharon met with Paul Provost and the 50/50 reinvestment policy was updated. A renewal credit fund was established. Alison received \$50,000 from the town after the budget was passed March 10, 2026. Our investments are up by 1-2%. Budget vs. Actual discussed.

Librarian's Report

Alison congratulated Linda and Sharon on their re-election as trustees, and Linda Murray for her re- election to the Select Board. Linda is unsure if she can remain as our liaison as a warrant article passed limiting the number of groups each Select Board member may be assigned.

HOOPLA		February 2025	641	Up 17%
		February 2026	747	
PATRON CARDS	NEW	February 2025	13	Up 77%
		February 2026	23	
	RENEWED	February 2025	42	Up 83%
		February 2026	77	
	PAID	February 2025	7	Up 129%
		February 2026	16	
PROGRAMS				
ADULT number of programs		February 2025	23	Up 35%
		February 2026	31	
Attendance		February 2025	236	Up133%
		February 2026	549	
CHILDREN number of programs		February 2025	9	Up 56%
		February 2026	14	

Attendance	February 2025	235	Up 50%
	February 2026	353	
MEETING ROOMS	February 2025	104	Up 27%
	February 2026	132	

Staff Update

There are staffing changes coming soon, due to staff moving or changing hours worked. Therefore, we will be requesting to post a 20-25 hour per week position to maintain circulation desk coverage. Staffing adjustments will be presented at the next HR subcommittee meeting.

Strategic Plan

We are in the process of evaluating and updating our next three-year plan as the current one will be completed in 2027. At a future meeting our staff goals will be presented to the Trustees, Friends, and the Foundation.

Grant Applications

The library has applied for a grant from the Foundation for \$21,000 to fund a community needs assessment. The results will be shared with the public and included in the next three-year plan. We have also applied for a \$15,000 AARP grant to launch a “mobile tech lab” , an outreach program bringing technology training directly to seniors in local retirement communities, assisted living facilities and senior centers.

Technology Updates

Point of sale system-GoDaddy system, possibly through the foundation
 Password Manager- Dashline
 People Counter- SenSource
 Hot Spots- AARP grant

NEW BUSINESS

Trustee Reorganization 2026

After discussion it was motioned by D. Bolduc, seconded by D. Smith to continue our current officers of the Board for 2026. All voted in favor.

Meeting Room Policy

Updates to the policy were reviewed, as of 5/1/26 fees for library cards required to use our meeting rooms will be increased and brought to the Board at the next meeting. Upon a motion by S. Farley, seconded by D, Smith, the changes will be accepted, all voted in favor.

Circulation Desk Assistant

A position will be posted for a 20-25 hours/week. A motion was made by L. Wilberton, seconded by S. Marigliano to post this position. All voted in favor.

Renewable Energy Credits Fund

A motion was made after discussion by S. Farley, seconded by S. Marigliano to take the advice

of Paul Provost to sell \$1,000 our energy credits. All voted in favor.

Finance Committee Investment Policy

Paul Provost, our investment advisor, recommended some changes to our policy and to the Stedman Trust withdrawals. A motion was made by L. Wilberton, seconded by S. Farley to accept the recommendations, including the Appendices, and Procedures for distribution. All voted in favor.

The Friends of the WPL Annual Luncheon will be held on June 5, 2026 at Bald Peak.

The Library will be closed on 3/30/26 for staff to work cleaning and other tasks. The motion to agree to this date was made by L. Wilberton, seconded by D. Smith, all voted in favor.

Grants and Donations

A motion was made by L. Wilberton, seconded by D. Smith to accept \$295.95 in grants and donations.

All voted in favor.

Upon a motion by S. Farley, seconded by D. Smith the meeting was adjourned at 4:43 pm. All voted in favor.

Respectfully submitted,
Sandra Whittier