

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES

Bradley Room

November 4, 2024

Present - Trustees: Brodie Deshaies (Treasurer), Steve Farley, Nancy Bell (Secretary), Alternate Trustees: Sharon Marigliano (arrived late), Sandra Whittier, Library Director: Alison Rutley, Representative to Board of Selectmen – Linda Murray. Guests from the WPL Foundation: John Sandeen, Bob Woerheide, Mike Moe. Doug Smith(Chair) and Linda Wilberton (Assistant Chair) were absent. The meeting was called to order by Brodie Deshaies at 3:30 p.m.

The order of the agenda was rearranged to accommodate our guests. Sandy Whittier was asked to be a voting member. Sharon was also asked to be a voting member upon her arrival.

New Business

Front Landscaping Project Funding – John Sandeen, President, Wolfeboro Public Library Foundation

John presented the Board of Trustees with a History Background and Plan Information as well as diagrams of plan proposals. He discussed the front garden with the redesign necessitated by changes in the project due to time constraints. Also presented were revisions in cost from the original estimates and possible future steps.

Front Landscaping Project – Award Bid

A review of the bid received from Goose Corner Landscape was held. The Landscape Committee had recommended the acceptance of the bid. Steve Farley made a motion to accept Goose Corner Landscape's bid as presented to the Board of Trustees for Installation of the Landscape Design for the Front Garden of the Wolfeboro Public Library. The motion was seconded by Sandy Whittier, and all voted in favor.

Horsley Witten – Landscape Construction Oversight Options

Horsley Witten Could do a site walk or telephone consultation with Goose Corner Landscape. This does not appear to be needed. Any monies that remains could possibility be returned to the library if deducted from the leftover contracted amount already specified. Alison will check with Horsley Witten as to the possibility of this.

New Hires (will be addressed in nonpublic session later in the meeting)

Approval of the Minutes of October 16, 2024

Brodie Deshaies noted a correction on page 3 under Treasurer's report in the spelling of his name and Alison Rutley presented a correction in the amount on page 2 (e) which should be \$8,766. Steve Farley made a motion to accept the minutes as corrected. Sandy Whittier seconded the motion. All members who were present at the meeting on October 16 voted in favor.

Other New Business

Brodie noted that Nancy Bell had presented some information on artificial intelligence that she had found online which was of interest to New Hampshire Libraries. Alison reported that an artificial intelligence workshop will be held at the library for the training of staff.

Sharon Marigliano reported on activities of the Friends of the Library. An invitation was extended to the Board of Trustees to participate in the Wolfeboro Christmas Parade which will be held on Saturday, November 30. Donations from the Friends include \$5,300 towards laptops, \$2,000 for Mango for Libraries which provides more than 70 world languages and dialects, English language learning, and assorted specialty courses to meet specific subject matter interests. And \$300 for museum passes to Strawberry Banke.

Treasurer's Report

Brodie presented an update on the Budget vs. Actuals financial report. He reports that investments look good. There will be a meeting of the Finance Committee tomorrow. A discussion of the Wolfeboro Public Library Budget and the Assets and Liabilities Reports was held.

Librarian's Report

Overdrive Audiobooks are up 10% over October 2023

eBooks are up 9%.

Hoopla has risen 16%

Patron count is up 2%

Our Young Adult Librarian position has been posted and interviews are underway. Community members will be included to meet with final candidate(s) prior to the selection of submission to the Board of Trustees.

Generator – the startup of the generator is scheduled for Wednesday, November 20. Final details will be discussed with Barry Muccio. Unfortunately, the generator was delivered with a broken gas pressure switch which he is now working with the electricians to fix under our warranty.

Budget Presentation- The library 2025 budget presentation is scheduled for Thursday, November 21 at 5:00 p.m. in the Bradley Room. The Board of the Selectmen's presentation took place on October 24 and was presented along with a PowerPoint printout which was well received.

Old Business - None

Grants and Donations

Steve Farley made a motion to accept \$156.37 in grants and donations. Sharon Marigliano seconded the motion. All voted in favor.

Public Input – not needed

Upcoming Meeting/Events

WPL Finance Committee Meeting – Tuesday, November 5, 2024 at 3:00 p.m.

WPL Human Resources Committee Meeting: November 7, 2024, at 3:00 pm.

Wolfeboro Public Library 2025 Budget Presentation to Budget Committee – Thursday, November 21, 2024, at 5:00 p.m.

Board of Trustees Meeting – December 9, 2024 at 3:30 p.m.

WPL Landscaping Committee Meeting: TBD

WPL Policy and Procedures Committee Meeting: - 3:00 p.m.

WPL Facilities Committee Meeting at 1:00 p.m.

Non-Public Session

A motion was made to enter the Nonpublic Session by Sandy Whittier. Steve Farley seconded the motion.

Specific Statutory Reason cited as RSA 91-A:3, II (b) The hiring of any person as a public employee.

Roll call vote to enter nonpublic session:

Steve Farley	Y	Brodie Deshaies	Y	Nancy Bell	Y
Sharon Marigliano	Y	Sandy Whittier	Y		

Entered nonpublic session at 4:59 p.m.

Public Session resumed at 5:01 p.m.

Sandy Whittier made a motion to adjourn the meeting at 5:02 p.m. The motion was seconded by Shannon Marigliano. All voted in favor and the motion passed.

Respectfully submitted,
Nancy Bell, Trustee Secretary

Note: Minutes are UNAPPROVED until voted on by the Board of Trustees