

Wolfeboro Public Library Board of Trustees
Monday, October 19, 2026
Agenda- Bradley Room

Members Present: Doug Smith (chair), Steve Farley, Sharon Marigliano (Treasurer), Nancy Bell (secretary), Sandra Whittier, alternate, Alison Rutley (Director), Diane Bolduc, alternate.
Missing: Linda Wilberton (vice-chair), Linda Murray (Select Board liason).

Call to order by Chair Smith at 3:33pm.

Sandra Whittier to vote today

A motion was made by Steve Farley, seconded by Sharon Marigliano to accept the minutes of the Board meeting of September 14, 2026. All voted in favor.

Treasurer's Report

Assets and Liabilities @7%, Stedman at 13%

Budget vs Actual

70% of 2026 budget used- on target. Gifts/Grants skewing budget.

Overdrive requested increased security, therefore the Town granted the Library \$4000. to increase cybersecurity.

Librarian's Report

Patron Count (with new people counter).	September 2025.	3,659	Up 68%
	September 2026.	6,135	
Circulation (items checked out).	September 2025.	4,282	Up 17%
	September 2026.	5,028	
Hoopla:	September 2025.	733	Up 12%
	September 2026.	821	
Programs: Adult	September 2025.	33	Up 27%
Number of Programs.	September 2026.	42	
Attendance.	September 2025.	533	Up 20%
	September 2026.	665	
Programs: Children.			
Number of Programs.	September 2025.	5	Up 200%
	September 2026.	15	

Attendance.	September 2025. September 2026.	50 Up 530% 315
Overdrive: Magazines.	September 2025. September 2026.	287 Up 47% 423
Patron Cards:		
New.	September 2025. September 2026.	29 Up 34% 39
Number paid.	September 2025. September 2026.	10 Up 90% 19
Amount paid.	September 2025. September 2026.	\$450 Up 174% \$1,232
Museum passes:	September 2025. September 2026.	18 Up 56% 28
Mango Languages:		
Number of 1/2 hour session	September 2025. September 2026.	7 Up 1,329% 100
Public computer		
Number of 1/2 hour sessions.	September 2025. September 2026.	253 Up 40% 353

MFA- Due to recent security breaches, we will need to start the MFA (Multi-Factor Authentication) security project as soon as possible. Several staff members have already become MFA compliant. The easiest way to accomplish MFA is to install a generic app on your phone. The standard app is already or will eventually be utilized by general online accounts and by most financial institutions. The method of text messaging a code to your phone has determined to be not secure and will start to not be used.

The Trustees all have a town email address and will need to have MFA turned on. You can upgrade as a group or one on one with Mike, please indicate your preference, a PASS KEY.

2027 Budget

The library presented the budget to the BOS last week. Highlights include: our employee overtime for the heating/cooling center has now been absorbed into the Fire Department budget. Rather than pursuing a full-time IT person in 2027, Laura Maroon has decided to return as our Senior IT Project Coordinator at 25 hours per week. She no longer will be working

between IT and the Circulation Desk.

Laura will continue coordinating projects for the Town and working on library projects. Laura will keep a list of Town vs library projects which will be reviewed at the end of the year. Furniture will also be ordered to replace the broken credenza behind the circulation desk, and there will be an IT upgrade to our switch stack or consolidated control panel.

Our next meeting is a Budget Committee Hearing on November 17th at 6pm.

NELA- Due to a generous professional development grant, Alison will be attending the New England Librarians Association conference in Burlington VT from Sunday, October 25-Tuesday, October 27th. The agenda is quite extensive, and deals with topics such as; current software demonstrations, AI training tips, new programming ideas, library administrators/staffing needs and much more.

Jenn MacLeod has signed up for a Youth Services conference sponsored by the NHLA at the end of October.

Library Raffle- An application for a 50/50 raffle to be administered by the library has been filed under the Wolfeboro Public Library Foundation. Alison has reported to the BOS that the Foundation is not aware of this application and did not give permission to file under their 501c(3) status.

London and Jenn went to KHS and signed up many students with cards, and informed them about our programs, and technology.

The Foundation may be dissolving in December, the current president wants to step down. Alison will continue updates as needed.

New Business

Committee/ Foundation Liason Appointments to be tabled

WPL Cybersecurity already discussed.

A grant was applied for to have Children's Concerts at the WPL.

Old Business

None

Grants and Donations

Grants: \$4,000.00

Donations: \$831.95

A motion was made by Steve Farley, seconded by Nancy Bell to accept these monies. All voted in favor.

A motion was made by Doug Smith, seconded by Sandra Whittier to adjourn. All voted in favor.

The meeting was adjourned at 5pm.

Respectfully Submitted

Sandra Whittier