

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES
Beaver Room
Monday, October 6, 2025

Present - Trustees: Doug Smith (Chair), Linda Wilberton Vice Chair), Sharon Marigliano, (Treasurer) Nancy Bell (Secretary), Stephen Farley, Alternate Trustee: Sandra Whittier, Library Director: Alison Rutley, Representative to Board of Selectmen – Linda Murray. The meeting was called to order by Doug Smith at 3:31 p.m.

Non-Public Session

A motion was made to enter the Nonpublic Session by Doug Smith. Stephen Farley seconded the motion.

Specific Statutory Reason cited as RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Also, RSA 91-A:3, II(b) The hiring of any person as a public employee.

Roll call vote to enter nonpublic session:

Doug Smith	Y	Steven Farley	Y	Nancy Bell	Y
Sharon Marigliano	Y	Linda Wilberton	Y		

Entered nonpublic session at 3:35 p.m.

A motion was made to leave nonpublic session by Doug Smith. The motion was seconded by Sharon Marigliano. All voted in favor. The Public Session resumed at 4:04 p.m.

A motion was made to seal the minutes by Sharon Marigliano, seconded by Doug South, because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Roll Call Vote to seal minutes:

Doug Smith	Yes
Linda Wilberton	Yes
Sharon Marigliano	Yes
Stephen Farley	Yes
Nancy Bell	Yes

The motion passed.

Approve the Minutes of September 8, 2025

Sharon Marigliano made a motion to approve the minutes of September 8 as presented. The motion was seconded by Linda Wilbeton. All voted in favor.

Treasurer's Report

Sharon Margiliano reported that the Statement of Assets and Liabilities report indicates improvement in our accounts. It was reported that the Library Foundations is paying the water bill in the amounts over the normal expenses for the coverage for the landscape work done in front of the library. The was necessitated by the drought conditions currently in effect in NH.

Sharon and Allison addressed questions raised by members of the board regarding the Budget vs. Actuals report. A discussion was held about the possibility of the sale of the old circulation desk currently being housed in the Bradley Room. Doug Smith made a motion to enable Alison Rutley to handle the sale of the former circulation desk from the Wolfeboro Public Library. The motion was seconded by Linda Wilburton. All were in agreement.

Alison stated that all accounts are on track to maintain their place on the default budget.

Librarian's Report

Nancy asked a question about the consistent improvement seen in the librarian's report every month. Alison attributes the improvement to the focus on programs and presentations generating interest.

Hoopla is up 38% over September 2025.

Overdrive Audiobooks up 7%

Overdrive eBooks up 8%

Overdrive Magazines are up 14%

Museum Passes – up 50%

Meeting Rooms – up 8%

Patron Assistance – up 14%

Number of Adult Programs – up 18%

Number of Adult Attendees – up 64%

Library Gardens

Alison continues to work with the Foundation for reimbursement of the additional invoices (water and annual maintenance) for the installation of the front and side gardens. The Foundation has ordered a garden sign for the front to acknowledge the financial contributors. Since the gardens have been closed for the season, the additional landscape equipment is being stored by Goose Corner.

Basement

The rubberized conduits were installed on the generator last week. It is hoped that this will fix one of the water problems in the basement. We are waiting for continuous rain to be able to judge if no additional work on the generator is required.

Library of Things

Alison has received several articles from Board members regarding a "Library of Things". The staff has been carefully developing our own collection and has been including NH State Library items (such as a robotic arm) in our collection. Currently, we have a telescope and have just added a brand new donated stereo microscope for circulation. Discussions are being held with the Ladies of the Lake Quilters regarding donated sewing machines. Also discussed have been sewing and quilting programming sessions with the Quilters.

As we want to respond to the needs of the community, we are also discussing adding hotspots for Wi-Fi access. We are slowly building meaningful items for a Library of Things collection and will be marketing these items as our collection grows.

Old Business - none**New Business****Health Insurance Update**

A discussion of updates presented concerning the Town Health Insurance Policy was held.

Exhibit Room Policy Update

The purpose of the update is to tighten up the policy. The agreement and waiver of Liability for exhibits were presented and reviewed. Doug Smith made a motion to approve the revised policy as presented. The motion was seconded by Linda Wilberton. All voted in favor.

2026 Goal Summary

The presentation of this summary primarily is a review of the goals presented by Alison previously. Included were funding and grant writing, Tech Enhancements, and Enhancement of Community Outreach by providing technology training to patrons and Library surveys.

Other New Business - none**Grants and Donations**

Stephen Farley made a motion to accept \$29.30 in Donations. Linda Wilberton seconded the motion. All voted in favor.

Public Input - not needed

Upcoming Meeting/Events

Finance Committee – Tuesday, October 14 at 1:00 p.m.

Human Resources Committee – Monday, October 27 at 3:30 p.m.

Policy and Procedures Committee – November 4 at 11:00 a.m.

Board of Trustees Meeting – Monday, November 10 at 3:30 p.m.

Facilities – TBD

Landscaping – TBD

Stephen Farley made a motion to adjourn the meeting. The motion was seconded by Linda Wilberton. All voted in favor and the meeting adjourned at 4:48 p.m.

Respectfully submitted,
Nancy Bell, Trustee Secretary

Note: Minutes are UNAPPROVED until voted on by the Board of Trustees