

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES

Bradley Room

September 9, 2024

Present - Trustees: Doug Smith (Chair), Linda Wilberton (Vice Chair) Brodie Deshaies (Treasurer), Steve Farley, Nancy Bell (Secretary), Alternate Trustees: Sharon Marigliano, Sandra Whittier, Diane Bolduc, Assistant Library Director: Joyce Davis, Representative to Board of Selectmen – Linda Murray. The meeting was called to order by Doug Smith at 3:33 p.m.

Non-Public Session - Not needed

Approval of the Minutes of August 12, 2024

Brodie Deshaies made a motion to accept the minutes of the August 12. The motion was seconded by Steve Farley. All voted in favor.

New Business

Front Landscaping Project – RFP

The RFP has been sent out to multiple recipients. It has also been posted on the Library Web Site and placed in the Granite State News. The scheduled date for the bids to be received is September 26 at noon. A site visit date has also been offered.

Community Conversations Update

Four staff and six community members attended each of the two events. Minutes of each meeting were presented to the Board of Trustees. Alison will report to the Board of Trustees at the next meeting after a review and discussion about the selections for the utilization of the ALA Grant.

Invasive Species Project

Joyce reported that we have received a recommendation to have this treatment every other year as suggested by the Conservation Commission.

CIP (Capital Improvement Plan) Drainage Presentation

The drainage issue was presented to the CIP Committee on August 22. An informational discussion regarding the flooding was presented. The committee decided to recommend the project for 2025.

Generator Update

The library will be closed on Wednesday, September 11 due to wiring requirements for the installation of the generator. No pad has yet been installed but the majority of the work will be done in preparation for the actual installation.

Other New Business

Nancy Bell reported that she will be attending the NHLTA Regional Meeting which will be held at the Ossipee Public Library on October 5. She offered information for anyone who might also be interested in attending.

Treasurer's Report

Brodie presented an update on the Budget vs. Actuals financial report and Statement of Assets and Liabilities. He reviewed the status of the funds. Investments should continue to improve as long as situations maintain a status quo. He reported that our representative at NH Trust is stepping down from his role as President of the company but will continue to handle our accounts for the present.

Old Business

A question was raised concerning the status of the letter which was sent to the town concerning the ownership of the soon to be installed solar panels. No information was available at this time.

Grants and Donations

Brodie Deshaies made a motion to accept \$225.35 in grants and donations. Steve Farley seconded the motion. All voted in favor.

Upcoming Meeting/Events

Bid Opening at Wolfeboro Town Hall - September 26 at 12:00 p.m.

WPL Finance Committee Meeting, October 9 at 4:00 p.m.

Board of Trustees Meeting - October 24 at 3:30 p.m.

WPL Policy and Procedures Committee Meeting - October 24 at 3:00 p.m.

WPF Human Resource Committee Meeting - TBD

WPL Facilities Committee Meeting TBD at 1:00 p.m.

WPL Landscaping Committee Meeting - TBD

Public Input - not needed

Steve Farley made a motion to adjourn the meeting at 4:10 p.m. The motion was seconded by Linda Wilberton. All voted in favor and the motion passed.

Respectfully submitted,
Nancy Bell, Trustee Secretary

Note: Minutes are UNAPPROVED until voted on by the Board of Trustees