

## **WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES**

**Bradley Room**

**February 14, 2022**

Present - Trustees: Nancy Bell, Sandra Hurd, Deborah Long-Smith, Doug Smith, Linda Wilberton, Alternate Trustees: Stephen Farley, Diane Bolduc, Candace Thayer(phone); Library Director: Amanda King, Representative to the Board of Selectman: Linda Murray. The meeting was called to order by Linda Wilberton at 305 p.m.

### **Minutes of the January 10 Meeting**

Amanda King asked that the minutes be amended to reflect that the Inclement Weather Policy adopted states how weather is monitored and the circumstances that will require the Library Director to close or delay opening of the Library. In addition, the Covid Policy reflects that private health information will not be divulged for patrons or staff, CDC guidelines and Town of Wolfeboro policies are followed, and masking is highly recommended. A motion was made by Linda Wilberton to accept the minutes of the January 10 meeting as amended. The motion was seconded by Doug Smith. All voted in favor and the motion passed.

### **Nonpublic Session**

A motion was made to enter nonpublic session at 3:10 p.m. for reasons cited in RSA 91-A:3, II (e)

Public session reconvened at 3:55 p.m.

### **Public Hearing 3:55 p.m. – Moose Grant**

Sandy Hurd made a motion to accept \$6,669 in grant funding from the NH Dept of Natural and Cultural Resources to restore and display the Carrigan Map in the Library. The motion was seconded by Doug Smith. All voted in favor.

### **Treasurer's Report**

A discussion was held regarding the trust funds invested in Fidelity. There has still not been any progress with the funds placed there. At this point, Sandy does not have access due to their manner of reporting. It was decided that Sandy and Steve will contact a minimum of two financial advisors to gather information for a better way to handle the trust funds.

## **Librarian's Report**

Amanda presented a summary of monthly statistics including figures on visits, circulation, meeting rooms and other areas of usage of the library including program attendance. New programs added which were well attended included Keep Calm and Yarn On and Acoustic Guitar Jam. The AARP Tax Assistance is being well utilized and the Tech Tuesdays run by Mike Babylon have been helpful. We are looking forward to Art Class with Ms. Jeanne, Friday Film Series, 200 Women Exhibition, Pastel Society, and Community-Wide Read 2022. We have a picture of Diane Foley which will be on display during the Women's Exhibition.

The sprinkler system malfunctioned on February 1 causing a significant leak in the Children's Area. The source of the leak was possibly due to sub-standard fasteners used in the construction of the sprinkler system. These were used throughout the facility during the renovation and we have been informed that they are no longer recommended. A meeting is being planned for this Friday, February 18 with Milestone and members of the town and will include Mike Babylon, Amanda King, and a Board of Trustee member.

Amanda also included a section called staff highlights which the board appreciated. The highlights show the efforts of the library staff as they address the day-to-day issues of the library and their not so ordinary efforts. We are glad to be kept informed of these good works.

## **Old Business:**

### **Committee Reports – Updates**

**Landscaping:** Members of the committee attended the Deliberative Session and spoke to the Warrant article which will be presented on the 2022 ballot. John Sandeen, President of the Foundation, has done a wonderful job on this project and is currently leading the fundraising effort.

### **Warrant Article to be presented at the Town Meeting. Article 29 Library Landscaping**

To see if the Town will vote to raise and appropriate the not to exceed amount of \$250,000 for the purpose of construction and installation of a designed landscape plan on the property surrounding the Library Building and to authorize the Wolfeboro Public Library Board of Trustees to expend this amount and to accept donations and grants and it will have no impact on the tax rates. Estimated Tax Rate Impact: 2022 \$0.00 per \$1,000 of Assessed Valuation Recommended by the Board of Selectmen by a vote of 5-0, Recommended by the Budget Committee by a vote of 8-0

**Other Old Business:** None

## **New Business**

### **Joint Meeting Date with Town and Trustees about Reporting**

A meeting will be held in the spring to address functional reporting. Members of the Trustee Board, Library and Town will be in attendance.

### **Welcome Reception for New Library Director**

Some suggestions were made including a Poster Board with markers to enable attendees to write about what you like about the library and a Clip Board with things that you would like to see at the Library. It was decided that a reception will be held on March 3 from 4-6 p.m. Refreshments will be available. Nancy Bell will contact Wolfeboro Community TV to see if they would like to stop by and record part of the event.

### **Donations**

|               |          |
|---------------|----------|
| Handcock      | \$ 50.00 |
| Tetherly      | \$ 50.00 |
| Buckingham    | \$200.00 |
| Miscellaneous | \$129.80 |
| Total         | \$429.80 |

Linda Wilberton made a motion to accept the donations. Doug Smith seconded the motion which passed unanimously.

### **Other New Business (none)**

The meeting was adjourned at 5:35 p.m. Motion was made by Linda Wilberton, seconded by Doug Smith. All voted in favor.

### **Upcoming Meetings**

Library Foundation Meeting – February 15, 2022 at 10:00 a.m.

Friends of the Library Meeting – February 24, 2022 – Virtual

March 8, 2022 – Town Vote.

The next Regular Trustees Meeting will be on Monday, March 14, 2022 at 3:30 p.m.

Respectfully submitted,  
Nancy Bell  
Trustee Secretary

**Note: Minutes are UNAPPROVED until voted on by the Board of Trustees**