

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES

Bradley Room

May 9, 2022

Present - Trustees: Nancy Bell, Sandra Hurd, Deborah Long-Smith, Doug Smith, Linda Wilberton, Alternate Trustees: Diane Bolduc (alone) webex, Candace Thayer (alone) phone, Stephen Farley, Assistant Library Director: Joyce Davis, Representative to the Board of Selectman: Linda Murray, Cynthia Scott: Consultant. The meeting was called to order by Linda Wilberton at 3:30 p.m.

Approval of Minutes

A motion was made by Linda Wilberton to accept the minutes of the April 11 meeting as presented. The motion was seconded by Sandy Hurd. All voted in favor and the motion passed.

A motion was made by Linda Wilberton to accept the minutes of the May 2 meeting as presented. The motion was seconded by Doug Smith. All voted in favor and the motion passed.

Treasurer's Report

Sandy Hurd presented an update for the status of the accounts:

- Investment policy and guidelines need to be updated to include Stedman Trust. This is a work in progress.
- A letter has been received from NH Trust confirming that they have been retained by the Wolfeboro Public Library.
- The Attorney General's office of NH will be contacted with notification of this retainer.
- NH Trust is reviewing the accounts and will let us know when this step is completed.

Librarian's Report

The multiple programs have been popular. The Story time for toddlers and preschoolers have been very well attended with the toddler time approaching the limit of 50 people. Other activities include children's monthly art class, school vacation week activities, 2nd Monday coffee and donuts, Friday Film Festival, adult book discussion and film, Saturday drop in knitting circle and acoustic guitar jam, weekly Tuesday tech help, Irish special interest group and 1950 census genealogy.

The peelable wallpaper hung in the storytime nook is a great addition to the space.

Meeting room usage is showing good numbers with over 100 events/meetings taking place.

There were 91 library cards issued or renewed this month.

Karen Breagy of Meadowlark Landscape volunteered her services to take care of the outside planters from spring through summer. She will donate all labor and materials. She is a patron and her offer is sincerely appreciated.

The youth services position has been filled and technical processing is underway.

The gift of a pass to Bedrock Gardens in Lee, New Hampshire has been received.

Public Input

None

Old Business:

Committee Reports - Update

Landscape – the donation of a Sugar Maple from the Recreation Department was temporarily planted in the parking lot area pending landscape design. This will be placed in a suitable location. A committee meeting will be held on Thursday, May 19.

Finance – Continuing to consolidate business accounts.

Library Foundation Report – Go Green is well underway. Significant donations have been received.

Budget – Cindy Scott is going to review the budget with Joyce Davis.

Fine Policy – After discussion a motion was made to table the Fine Free Policy proposed at the last Board meeting. Linda Wilberton made the motion which was seconded by Doug Smith. All voted in favor of tabling this proposal.

Discussion of Summer Hours: Following discussion, a motion was made by Linda Wilberton to implement the summer hours effective June 1 as follows:

Monday, Tuesday, Wednesday	9:30 a.m. to 7:00 p.m.
Thursday, Friday	9:30 a.m. to 5:00 p.m.
Saturday	9:30 a.m. to 3:00 p.m.

Sandy Hurd seconded, and all voted in favor.

The policy for signing out a key for meeting rooms will be reviewed for affected times.

New Business

Discussion of the storage unit

A plan is being developed to empty the storage unit. There are usable items that could be donated to local entities and part of the shelving units can be used in the library to expand space usage. We are currently paying a charge for six months for the unit but will attempt to rent monthly and empty it.

Donation of bench from the Lions Club

A bench made from recycled plastic was received from the Lions Club. It is a nice shade of green and will be placed on the porch near the library entrance. We are very appreciative of this donation.

Linda Wilberton made a motion to accept the donation of the park bench. Deborah Long-Smith seconded the motion. All vote in favor.

Donations

Miscellaneous donations - \$56.30

Linda Wilberton made a motion to accept the donations received. Sandra Hurd seconded. All voted in favor.

Other New Business

The Library Trustees Association will be holding a Trustees Orientation Workshop on Monday, June 13 from 10 a.m. to 2 p.m. The workshop takes place in Concord. Please bring a bag lunch

We will table the actual transfer of monies pending further information.

Upcoming Meetings

Landscape Committee Meeting – Thursday, May 19, 2022 at 1:00 p.m.

Book and Author Luncheon – Bald Peak, Friday, June 3, 2022 at 11:30 a.m.

Regular Trustees Meeting – Monday, June 11, 2022 at 3:30 p.m.

Steve Farley left the meeting at 4:47 p.m.

Nonpublic Session

A motion was made to enter nonpublic session at 4:48 p.m. for reasons cited in RSA 91-A:3, II (a) and RSA 91-A:3, II (e)

Public session reconvened at 5:55 p.m.

A motion was made to seal the minutes by Doug Smith, seconded by Linda Wilberton. Voted in favor by Sandy Hurd, Linda Wilberton, Deborah Long-Smith, Doug Smith, and Nancy Bell.

Linda Wilberton made a motion to adjourn the meeting at 5:58 p.m. The motion was seconded by Deborah-Long Smith. All voted in favor and the motion passed.

Respectfully submitted,
Nancy Bell
Trustee Secretary

Note: Minutes are UNAPPROVED until voted on by the Board of Trustees