

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES

**Bradley Room
October 3, 2022**

Present - Trustees: Linda Wilberton, Doug Smith, Deborah Long-Smith, Stephen Farley, Nancy Bell, Alternate Trustees: Diane Bolduc (phone), Sharon Marigliano, Sandra Whittier, Co-Acting Director: Joyce Davis, Representative to the Board of Selectman: Linda Murray (phone) , Consultant: Cynthia Scott. The meeting was called to order by Linda Wilberton at 3:32 p.m.

Approval of Minutes

A motion was made by Linda Wilberton to approve the minutes of the meeting of September 12, the motion was seconded by Doug Smith. The motion was approved.

It was determined that there would be a need to enter into NonPublic Session for reasons stated in RSA 91-A-3, II (a) and RSA 91-A-3, II(l).

Treasurer's Report

The report presented includes the October legal bills. All other items were on track as of the end of September. Cindy Scott is currently working on accounts to update the account totals in conjunction with NH Trust. The Budget vs. Actuals report is in line with last month except for the legal expenditures.

Linda made a motion to accept the Treasurer's report. Seconded by Doug Smith. All voted in favor.

Librarian's Report

Joyce Davis presented this Librarian's Report: Programs and events included Tuesday Tech Help, 2nd Tuesday Book Discussion, Smart Phone Workshop Series, Window 10 Training, Book Discussion at Sugar Hill, Friday Classic Film, Second Monday Coffee and Donuts, Irish Genealogy Study Group, German Special Interest Group and Monthly Genealogy Group: Writing Your Own Family History, Weekly Storytime for Toddlers and Preschoolers, Art Class for Ages 7 and up.

Library Cards: 38 new, 90 renewals, 5 non-residents, 2 non-resident town employee, 7 non-resident teacher, 14 students.

Meeting Room use:

Ayers - 47, O'Rourke - 30, Beaver - 28, Bradley - 18 for a total of 113.

Staff Development Day: A successful day included a staff meeting followed by lunch together. Used the day to catch up on projects and spent time in the non-fiction section evaluating and weeding parts of the collection.

Friends of the Library: Jeanne Snowdon and Joyce Davis attended the Friends September meeting. The Board agreed to a request for funding: \$4500 for adult books and DVDs and \$2500 for Young Adult materials. Following the meeting, the Friends learned that they could apply for a grant from Festival of Trees. If approved the grant would be for up to \$10,000. Part of the donation has been placed on hold in the hopes that the grant will come through.

Public Input (None)

Old Business:

Committee Reports - Update

Landscape – The Landscape Committee voted to accept the proposal submitted by Meadowlark Fine Gardens for work on the space in front of the Library. Steve Farley made a motion for the Board of Trustees to accept the Meadowlark Fine Gardens bid. The motion was seconded by Deborah Long-Smith. All voted in favor.

Discuss Committee Assignments

A list of current committees and assignments was passed out to the Board Members who are asked to sign up and notify Joyce Davis of their selections

Library 2023 Budget

Trustees are asked to attend budget meetings to show support for the budget.

October 19 – Meeting with Town Manager and Finance Director, Chairman and Vice Chairman to the Board

Monday, October 24 – Meeting with the Selectmen at 6:00 p.m. in the Great Hall.

Thursday, December 1 – Meeting with the Budget Committee to review budget presentation at the Library – 6:00 p.m.

Other Old Business

Right to Know Laws have been updated . This includes changes in the way that Non-Public sessions are recorded. The procedure was discussed so that everyone would know of the correct format.

New Business

he Governor Wentworth Arts Council will be placing a Fall Display in front of the library. This type of display will be made in all libraries with a connection to the council. The display will be from October 15 to October 31.

The five-week smart phone class was very well received. Don Campbell presented the class. Technology classes are very popular with older adults. It was suggested that the Library continue with this course in the future.

Other New Business - None

Grants & Donations

Miscellaneous \$157.20

Linda Wilberton made a motion to accept the donations and grants in the amount of \$157.20. Doug Smith seconded. All voted in favor and the motion passed.

Upcoming Meetings

Regular Trustees Meeting – November 14, 2022 at 3:30 p.m.

Board of Selectman's 2023 Budget Review – October 24, 2022 at 6:00 p.m. at the Great Hall

Budget Committee's 2023 Budget Review – December 1, 2002 at 6:00 p.m. at the Library

Nonpublic Session

A motion was made to enter nonpublic session at 4:40 p.m. for reasons cited in RSA 91-A:3, II (a) and RSA 91-A-3, II (I)

Public session reconvened at 5:18 p.m.

A motion was made to seal the minutes by Linda Wilberton, seconded by Doug Smith. Voted in favor by Linda Wilberton, Doug Smith, Deborah Long-Smith, Stephen Farley, and Nancy Bell.

Doug Smith made a motion to adjourn the meeting at 5:25 p.m. The motion was seconded by Linda Wilberton. All voted in favor and the motion passed.

Respectfully submitted,
Nancy Bell
Trustee Secretary

Note: Minutes are UNAPPROVED until voted on by the Board of Trustees