

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES
Genealogy Room
October 11, 2022

Present - Trustees: Linda Wilberton, Doug Smith, Deborah Long-Smith, Nancy Bell, Alternate Trustee: Diane Bolduc (Phone), Co-Acting Director: Joyce Davis, Representative to the Board of Selectman: Linda Murray. The meeting was called to order by Linda Wilberton at 9:35 a.m.

New Business:

Request to Change Hours in Job Descriptions

There are presently 3 **library circulation positions** (1) A Fifteen hours weekly (no benefits) (2) A Twenty hours weekly (accrues leave) (3) A Twenty-five hours weekly (accrues leave). The proposal is to convert the twenty hour position to a fifteen hour position. This has been requested by an employee wishing to cut back the number of hours worked. This would save five hours that could be used elsewhere and save two hours of accrued Leave time weekly.

There is one Youth Services Assistant position which is a twenty hour weekly position which accrues leave. The proposal is to convert this position to a twenty-five hour position. This move would keep the funded hours in the budget the same.

Linda Wilberton made a motion to change the hours for the Youth Services Assistant to 25 and the 20 hours circulation assistant position to 15 hours with no benefits. This motion was seconded by Doug Smith. All voted in favor.

Nonpublic Session

A motion was made to enter nonpublic session at 9:44 a.m. for reasons cited in RSA 91-A:3, II (a) and RSA 91-A-3, II (I)

Public session reconvened at 10:11 p.m.

A motion was made to seal the minutes by Linda Wilberton, seconded by Doug Smith. Voted in favor by Linda Wilberton, Doug Smith, Nancy Bell, Diane Bolduc (phone).

Linda Wilberton made a motion to adjourn the meeting at 10:15 p.m. The motion was seconded by Doug Smith. All voted in favor and the motion passed.

Respectfully submitted,
Nancy Bell
Board of Trustee Secretary

Note: Minutes are UNAPPROVED until voted on by the Board of Trustees