

WOLFEBORO PULIC LIBRARY LANDSCAPING COMMITTEE

BRADLEY ROOM

Thursday, July 7, 2022

In attendance were John Sandeen, Cynthia Scott, Joyce Davis, Kathy Barnard, Sabet Stroman, Linda Wilberton, Deborah Long-Smith, Stephen Farley, and Nancy Bell.

Linda Wilberton opened the meeting at 1:32 p.m.

A motion was made to approve the minutes of the June 23 meeting by Kathy Barnard. The motion was seconded by Linda Wilberton. All voted in favor.

Old Business - None

New Business

Overview of meeting with Karen Breagy

Discuss feasibility of Fall 2022 project

Discuss revised plan and RFP for front gardens, separate from Horsley Witten plan

Discuss Horsley Witten's future role

Discuss potential pollinator garden meeting UNH certification

Timeline for all phases of RFP

Update on funds available for front gardens installed

Sabet Stroman and Deborah Long-Smith met with Karen Breagy to review the plans submitted by Horsley Witten with regard to plant specifications and suitability for the garden with partial shade. Questions were raised about consecutive bloom time, noninvasive plants, plant viability, color for three seasons and if plants chosen were suitable for sun/shade. Karen was asked for her opinions as a consultant.

A discussion was held on how the plan should proceed. It was suggested that the knowledge gained from the meeting with Karen Breagy be shared with Brian Laverriere at Horsley Witten.

Horsley Witten will manage the next phase of the project. It was suggested the contract for the work be extended through next year to allow for the selection of appropriate plant materials for the season (spring planting).

The trustees will meet on Monday, July 11 to approve the purchase order. The signed purchase order will then be submitted to the town in order to proceed with the signed contract. A meeting of the subcommittee consisting of Cindy Scott, Sabet Stroman, and Deborah Long-Smith will be held. In the meantime, a list of plants to be removed and replacements suggested should be presented to Horsley Witten, with an emphasis made on the desire for a pollinator

garden meeting the certification of the University of New Hampshire. Pollinator gardens are alive with birds and insects.

The list will include suggestions for plants to be removed from the presented plan. The design plans are flexible and open to change based on input from the chosen landscaper and others.

Following a to be determined meeting with Horsley Witten, an RFQ will be prepared and sent out to landscapers in the area who may be interested and placed in the Granite State News and the Manchester Union Leader.

Following the opening of the bids which will be received at Town Hall on a date yet to be decided, the selection of the landscaper and ordering of plants will begin.

Horsley Witten has already reached out to landscapers in the area to ask if they are interested in bidding on this project. We hope to have the signed contract with Horsley Witten ready by July 12. At that point the meeting with Brian Laverriere will be set up and legal notice of the bid made to be returned by a date specified.

There is no update on funding since the previous meeting.

Other New Business

The meeting of the Landscape Committee scheduled for Monday, July 11 has been cancelled as it is no longer necessary.

A bidder meeting will be held during the open bid window in conjunction with Horsley Witten.

The subcommittee will send an email to Joyce with information on plant materials to be submitted to Horsley Witten

Upcoming Meeting

Landscape Committee Meeting – Monday, July 18, 1:30 p.m.

A motion to adjourn was made by Linda Wilburton at 2:46 p.m. Seconded by Stephen Farley. All voted in favor.

Respectfully submitted,

Nancy Bell

Trustee Secretary

Minutes are unapproved until voted on by the Landscaping Committee