

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES
Human Resources Committee
Beaver Room
April 28, 2025

Present - Trustees: Diane Bolduc (Chair) Nancy Bell, Sandra Whittier, Library Director: Allison Rutley. Absent, Sandy Whittier, Doug Smith, Linda Wilberton.

Call to Order: Diane Bolduc called the meeting to order at 3:37 p.m.

Approve Minutes of November 18, 2024

Diane Bolduc made a motion to approve the minutes of the November 18, 2024, Human Resources Committee meeting. The motion was seconded by Nancy Bell. All voted in favor.

Public Input (none)

Old Business (none)

New Business

Review WPL Personnel Policies Manual

Alison has been in communication with members of the town discussing the comparison of the Personnel Policies of the town and the library. It is important to be consistent with town policies where appropriate. Certain aspects that pertain only to the library will be included.

The committee was able to complete an initial review of the first 11 pages of the manual for Personnel Policies. Committee members were pleased with the progress made.

A discussion was held regarding the potential for a change in attorney for the library. Alison is working on this with other trustees and town officials.

The date of the next meeting of the Human Resources Committee will be Monday, June 23rd at 1:30 p.m.

Upcoming meetings/events

Policy and Procedures Committee Meeting – Tuesday, May 6 at 10:00 a.m.

Board of Trustees Regular Meeting – Monday, May 13 at 3:30 p.m.

Human Resources Committee – Monday, June 23 at 1:30 p.m.

Finance Committee – June - TBD

Nancy made a motion to adjourn the meeting at 5:03 p.m. Diane Bolduc seconded the motion. All voted in favor.

Respectfully submitted,
Nancy Bell
HR Committee Secretary

Note: Minutes are UNAPPROVED until voted on by the Human Resources Committee.