

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES
Library Director Search Committee
Bradley Room
February 14, 2023

Present - Trustees: Linda Wilberton, Stephen Farley, Brodie Deshaies, Nancy Bell, Alternate Trustees: Diane Bolduc, Sandra Whittier, Sharon Marigliano, Co-Acting Director: Joyce Davis, Co-Acting Director: Jeanne Snowdon, Library Foundation President: John Sandeen, Library Friends President, Judy Crosley, Representative for the Board of Selectman: Linda Murray. The meeting was called to order by Steve Farley at 3:01 p.m. Doug Smith, Lori Pankowski - absent

Approval of Minutes of January 31, 2023

A motion was made to approve the minutes of February 7 by Linda Wilberton. Diane Bolduc seconded the motion. All present voted in favor; Brodie Deshaies abstained as he was absent.

Public Input (none).

Non-Public Session (Update on Candidates Interviews)

A motion was made to enter Nonpublic Session by Steve Farley, seconded by Diane Bolduc.

Public Session resumed at 3:50 p.m.

A motion was made to seal these minutes by John Sandeen, seconded by Linda Murray because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Roll call vote to seal the minutes:

Brodie Deshaies	Y	Steve Farley	Y	Linda Wilberton	Y
Sharon Marigliano	Y	Nancy Bell	Y	Linda Murray	Y
Sandy Whittier	Y	John Sandeen	Y	Diane Bolduc	Y
Joyce Davis	Y	Jeanne Snowden	Y	Judy Crosley	Y

The motion passed.

Old Business

Review of most recent timeline (dated February 5) - Week Fourteen

- 1. Develop detailed questions for references checks (to be completed)**
- 2. Assign interview teams and observers (completed in non-public session)**

3. **Schedule dates and times for each interview (completed)**
4. **Top candidate interviews for Feb 15 and 17 (scheduled)**
5. **Select semi-finalist candidates (selected)**
6. **Make time adjustments.**

New Business

Community Survey results

Jeanne Snowden presented a power point presentation of the results from the community survey which were either entered on-line through survey monkey or recorded from copies received at the library. To date there have been 249 responses with a large group of respondents in the 56-75 year old category. 81% were full time residents of Wolfeboro. 40% of the respondents use the library weekly, 37% are monthly users.

Results of the community survey will be used to enable the new director to see the opinions of the community as submitted.

Linda Murray spoke to the issue of Insurance for town employees and will have an information sheet available to address for interviews.

Review Timeline

John Sandeen will update the timeline based on the discussions held today.

Upcoming Meetings

Interviews of Prospective Candidates, Friday, February 17 - 11:30 a.m.

Search Committee Meeting, Tuesday, February 21, 2023 - 3:00 p.m.

Regular Trustees Meeting March 13, 2023 @ 3:30 pm

Town Meeting/Election Day March 14, 2023 - 8:00 am- 7:00 pm

Steve Farley made a motion to adjourn the meeting 5:15 p.m. Diane Bolduc seconded the motion. All voted in favor.

Respectfully submitted,
Nancy Bell
Search Committee Secretary

Note: Minutes are UNAPPROVED until voted on by the Library Director Search Committee