

WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES
Policy and Procedures Committee
Bradley Room
April 27, 2023

Present - Trustees: Brodie Deshaies (chair), Linda Wilberton, Doug Smith, Nancy Bell, Alternate Trustees: Sandra Whittier, Sharon Marigliano, Co-Acting Director: Joyce Davis, Co-Acting Director: Jeanne Snowdon

Brodie Deshaies called the meeting to order at 3:02 p.m.

Approval of the Minutes of March 30, 2023

Linda Wilberton made a motion to accept the Policy & Procedures Committee Meeting minutes of 3/30/2023. Doug Smith. All voted in favor.

Public Input (none).

Old Business

Review Collection Development Policy

It was decided to amend the policy to remove CD ROM, E-reader, and microfilm as no longer in use. Computer Resources was also amended to delete references to CD ROM. Discussion as to YA collection.

The Wolfeboro Public Library Policy and Guidelines for Public Internet and Computer Use will be reviewed.

Sandy Whittier made a motion to suggest edits and recommend that the Board of Trustees adopt the edits as submitted for the Wolfeboro Public Library Collection Development Policy. The motion was seconded by Doug. All voted in favor.

New Business

Discussion was held concerning the election of offices. An addition to specify that the election of officers shall be held at the first regularly scheduled Library Board of Trustees meeting each year following the annual town meeting as an addition to 4.1 (b). Brodie suggested changes which were discussed by the committee. Most changes were minor changes of wording.

An addition to Section 6: Committees needs to be made to include a Section of the Policy and Procedures Committee indicating the responsibility for policy and procedures related to the Wolfeboro Public Library.

Brodie made a motion to request that the Human Resources Committee and staff create an updated committee direction for the By Laws description. Doug seconded the motion. All voted in favor.

Other New Business

Meeting Room Policy

Joyce reported that issues have been reported concerning the meeting room policy and requested policy clarifications. This will be discussed in future as a new business agenda item.

Brodie Deshaies motioned to adjourn the meeting, and Doug Smith seconded the motion. All voted in favor of the motion. The meeting adjourned at 4:17 PM.

Respectfully submitted,
Nancy Bell
Secretary
Board of Trustees

Note: Minutes are UNAPPROVED until voted on by the Policy and Procedures Committee